

# Siliguri College of Commerce

Siliguri, West Bengal – 734001

## Application for the Post of Guest Lecturer

**To**

The Principal  
Siliguri College of Commerce  
Siliguri, West Bengal

**Subject: Application for the Post of Guest Lecturer**

Sir,

I hereby apply for the position of **Guest Lecturer** in the Department of Management Studies at Siliguri College of Commerce. My particulars are furnished below for your kind consideration.

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### APPLICATION FORM

#### 1. Post Applied For

Guest Lecturer in (Tick one)

- Commerce
- Business Management
- Computer Science
- Law (Business / Corporate Law)

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#### 2. Personal Details

1. Full Name (in Block Letters): \_\_\_\_\_
2. Father's / Mother's Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Age (as on 01.01.2026): \_\_\_\_\_
5. Gender: \_\_\_\_\_
6. Nationality: \_\_\_\_\_
7. Category (SC/ST/OBC/General/EWS): \_\_\_\_\_
8. Address for Correspondence:

\_\_\_\_\_  
\_\_\_\_\_

PIN: \_\_\_\_\_

9. Permanent Address: \_\_\_\_\_

\_\_\_\_\_

PIN: \_\_\_\_\_

10. Mobile Number: \_\_\_\_\_

11. Email ID: \_\_\_\_\_

\_\_\_\_\_

### 3. Educational Qualifications

Examination	Subject	Board/University	Year of Passing	Marks/CGPA	Percentage
Secondary / Madhyamik					
Higher Secondary					
Graduation					
Post Graduation					
M.Phil (if any)					
Ph.D. (if any)					

### 4. NET / SET Qualification (as per UGC norms)

Examination	Subject	Year	Roll No.
UGC NET			
CSIR NET			
SET / SLET			

### 5. Research Experience (if any)

1. Title of M.Phil / Ph.D. Thesis:

\_\_\_\_\_

2. Research Publications (UGC CARE / Peer Reviewed Journals)

Title of Paper Journal Year \_\_\_\_\_

### 3. Seminars / Conferences Attended or Presented

Title Institution Year \_\_\_\_\_

### 6. Teaching Experience (if any)

Institution Subject Taught Duration

### 7. Computer Knowledge / Technical Skills

### 8. Documents Enclosed (Self-attested)

- Proof of Date of Birth
- All Mark Sheets and Certificates
- NET / SET Certificate (if applicable)
- Ph.D. Certificate (if applicable)
- Experience Certificates
- Aadhaar / Identity Proof
- Recent Passport Size Photograph

## 9. Declaration

I hereby declare that all the information provided above is true and correct to the best of my knowledge. If any information is found to be incorrect, my candidature may be cancelled.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

### Essential Qualifications (As per UGC Regulations)

#### 1. Commerce / Business Management

- Master's Degree with **55% marks (or equivalent grade)** in the relevant subject from a recognized university.
- The candidate must have **cleared NET/SET/SLET** conducted by UGC/CSIR/State Board
- **OR Ph.D. degree** in accordance with UGC Regulations (2009/2016/2018) exempting NET/SET.

#### 2. Computer Science

- Master's Degree in **Computer Science / Computer Applications / Information Technology** or related discipline with **55% marks**.
- NET/SET/SLET or **Ph.D. as per UGC norms**.

#### 3. Law (Corporate and Business Law)

Master Degree in Law (L.L.M) with a specialization in Business Law / Corporate Law with at least 55% marks. Must have cleared the NET/SLET conducted by the UGC or State Board.

#### Relaxation

- A relaxation of **5% marks** is allowed at the Master's level for **SC/ST/OBC (Non-creamy layer)/Differently Abled categories** as per UGC/Government rules.

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### Instructions for Applicants

1. Applications must be sent **via email** to the college email address: **principalsiliguricc@gmail.com**
2. Candidates should attach **scanned copies of all testimonials and certificates**.
3. The **last date for submission of application is 12 March 2026, 11:59 P.M.**
4. Only **shortlisted candidates will be called for interview**.
5. Engagement of Guest Lecturers will be **purely temporary and as per Government/UGC norms** and their remuneration will be per class basis.
6. No T.A & D.A will be provided for the interview of the selected candidates.